

Message

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**From:** Kasi, Veronica [vbkasi@pa.gov]  
**Sent:** 5/11/2017 7:50:45 PM  
**To:** DiNicola, Michelle [mdinicola@pa.gov]; Cutrona, Jennifer [jennifer.cutrona@csra.com]; Kristen Wolf [kwolf@pa.gov]; Klenotic, Deborah [dklenotic@pa.gov]; Dukes, E Franklin (Frank) (ed7k) [ed7k@eservices.virginia.edu]  
**CC:** Power, Lucinda [power.lucinda@epa.gov]; Hindin, Rebecca [Hindin.Rebecca@epa.gov]; Jeffords, Hayley [hjeffords@pa.gov]  
**Subject:** Re: Agenda for Phase III Summit June 5

Yes... all need to register. This way I can make sure they are included in the head count for lunch.

Get Outlook for iOS

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**From:** Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>  
**Sent:** Thursday, May 11, 2017 3:31:30 PM  
**To:** Cutrona, Jennifer; Kasi, Veronica; Klenotic, Deborah; Wolf, Kristen; DiNicola, Michelle  
**Cc:** Power, Lucinda; Hindin, Rebecca; Jeffords, Hayley  
**Subject:** Re: Agenda for Phase III Summit June 5

Thanks Jen!

Question: should I have the IEN facilitation team each register, too?

regards,

Frank

Frank Dukes, Ph. D.  
Distinguished Institute Fellow  
Institute for Environmental Negotiation, University of Virginia  
*Empowering communities to create shared solutions*

434-924-2041  
web: ien.arch.virginia.edu  
Physical address: 2015 Ivy Road (Dynamics Building), Rm. 421  
Mailing address: PO Box 400179, Charlottesville VA 22904-4179

---

**From:** "Cutrona, Jennifer" <Jennifer.Cutrona@csra.com>  
**Date:** Thursday, May 11, 2017 at 3:29 PM  
**To:** "Kasi, Veronica" <vbkasi@pa.gov>, "Klenotic, Deborah" <dklenotic@pa.gov>, "Wolf, Kristen" <kwolf@pa.gov>, E Dukes <ed7k@eservices.virginia.edu>, "DiNicola, Michelle" <mdinicola@pa.gov>  
**Cc:** "Power, Lucinda" <power.lucinda@epa.gov>, "Hindin, Rebecca" <Hindin.Rebecca@epa.gov>, "Jeffords, Hayley" <hjeffords@pa.gov>  
**Subject:** RE: Agenda for Phase III Summit June 5

Hi Team,

Attached please find the registration list as of 3:15 today. We have 52 registered attendees!

Thank you!  
Jen

Jennifer Cutrona  
Analyst  
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---

**From:** Kasi, Veronica [mailto:vbkasi@pa.gov]  
**Sent:** Wednesday, May 10, 2017 3:42 PM  
**To:** Klenotic, Deborah; Cutrona, Jennifer; Wolf, Kristen; Dukes, E Franklin (Frank) (ed7k); DiNicola, Michelle  
**Cc:** Power, Lucinda; Hindin, Rebecca; Jeffords, Hayley  
**Subject:** RE: Agenda for Phase III Summit June 5

Respectfully Deb, I would rather not do that. The EventBrite page is up and running. We all had plenty of time to review and edit it before it went up. I don't think we need to take her time asking her to edit it again. I also would rather not display this information. Jen has graciously agreed to update us periodically. That will be good enough.

Veronica Kasi | Program Manager  
Chesapeake Bay Program Office  
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**From:** Klenotic, Deborah  
**Sent:** Wednesday, May 10, 2017 3:38 PM  
**To:** Cutrona, Jennifer <[Jennifer.Cutrona@csra.com](mailto:Jennifer.Cutrona@csra.com)>; Wolf, Kristen <[kwolf@pa.gov](mailto:kwolf@pa.gov)>; Kasi, Veronica <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>; Dukes, E Franklin (Frank) (ed7k) <[ed7k@eservices.virginia.edu](mailto:ed7k@eservices.virginia.edu)>; DiNicola, Michelle <[mdinicola@pa.gov](mailto:mdinicola@pa.gov)>  
**Cc:** Power, Lucinda <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>; Hindin, Rebecca <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>; Jeffords, Hayley <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>  
**Subject:** RE: Agenda for Phase III Summit June 5

Hi Jen - Is it possible to show the number of registrations right on the EventBrite page? In an automatically updated feed? Like FB event registration pages showing number attending, etc. Deb

Deborah Klenotic, M.A. | Deputy Communications Director  
Department of Environmental Protection

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Connect with DEP on: [Twitter](#) | [Facebook](#) | [Instagram](#) | [LinkedIn](#) | [YouTube](#)

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**From:** Cutrona, Jennifer [<mailto:Jennifer.Cutrona@csra.com>]  
**Sent:** Wednesday, May 10, 2017 9:34 AM  
**To:** Wolf, Kristen <[kwolf@pa.gov](mailto:kwolf@pa.gov)>; Klenotic, Deborah <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>; Kasi, Veronica <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>; Dukes, E Franklin (Frank) (ed7k) <[ed7k@eservices.virginia.edu](mailto:ed7k@eservices.virginia.edu)>; DiNicola, Michelle <[mdinicola@pa.gov](mailto:mdinicola@pa.gov)>  
**Cc:** Power, Lucinda <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>; Hindin, Rebecca <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>; Jeffords, Hayley <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>  
**Subject:** RE: Agenda for Phase III Summit June 5

Hi—Sure thing. I will send you an update tomorrow afternoon, since I will be out of the office on Friday.

Jen

Jennifer Cutrona  
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---

**From:** Wolf, Kristen [<mailto:kwolf@pa.gov>]  
**Sent:** Wednesday, May 10, 2017 9:27 AM  
**To:** Cutrona, Jennifer; Klenotic, Deborah; Kasi, Veronica; Dukes, E Franklin (Frank) (ed7k); DiNicola, Michelle  
**Cc:** Power, Lucinda; Hindin, Rebecca; Jeffords, Hayley  
**Subject:** RE: Agenda for Phase III Summit June 5

That would be great Jennifer. Based on the interest, I'm curious to see how many people register! Could you give us weekly updates with numbers, by chance?

Thanks  
Kristen

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**From:** Cutrona, Jennifer [<mailto:Jennifer.Cutrona@csra.com>]  
**Sent:** Wednesday, May 10, 2017 8:58 AM  
**To:** Klenotic, Deborah <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>; Kasi, Veronica <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>; Dukes, E Franklin (Frank) (ed7k) <[ed7k@eservices.virginia.edu](mailto:ed7k@eservices.virginia.edu)>; Wolf, Kristen <[kwolf@pa.gov](mailto:kwolf@pa.gov)>; DiNicola, Michelle <[mdinicola@pa.gov](mailto:mdinicola@pa.gov)>  
**Cc:** Power, Lucinda <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>; Hindin, Rebecca <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>; Jeffords, Hayley <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>  
**Subject:** RE: Agenda for Phase III Summit June 5

Hi—I assume you will want a registration update on this call? The proposed times on May 24 and May 26 work for me, I have another call on the 25<sup>th</sup> from 1:30-2:30. If Thursday works for everyone else, I will send an updated registration list before the call and you all can discuss during the call and email me with questions/comments after?

Thank you,  
Jen

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---

**From:** Klenotic, Deborah [<mailto:dklenotic@pa.gov>]  
**Sent:** Wednesday, May 10, 2017 8:48 AM  
**To:** Kasi, Veronica; Dukes, E Franklin (Frank) (ed7k); Wolf, Kristen; Cutrona, Jennifer; DiNicola, Michelle  
**Cc:** Power, Lucinda; Hindin, Rebecca; Jeffords, Hayley  
**Subject:** RE: Agenda for Phase III Summit June 5

This would be very good. Thank you!

**Deborah Klenotic, M.A.** | Deputy Communications Director  
Department of Environmental Protection

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---

**From:** Kasi, Veronica  
**Sent:** Wednesday, May 10, 2017 8:07 AM  
**To:** Dukes, E Franklin (Frank) (ed7k) <[ed7k@eservices.virginia.edu](mailto:ed7k@eservices.virginia.edu)>; Wolf, Kristen <[kwolf@pa.gov](mailto:kwolf@pa.gov)>; Cutrona, Jennifer <[Jennifer.Cutrona@csra.com](mailto:Jennifer.Cutrona@csra.com)>; Klenotic, Deborah <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>; DiNicola, Michelle <[mdinicola@pa.gov](mailto:mdinicola@pa.gov)>  
**Cc:** Power, Lucinda <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>; Hindin, Rebecca <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>; Jeffords, Hayley <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>  
**Subject:** RE: Agenda for Phase III Summit June 5

Checking DEP calendars, and assuming we would want a good idea of how many people to expect, these are some dates that would work for us:

Wednesday, May 24 between 1:00 and 3:00 pm  
Thursday, May 25 same time frame  
Friday, May 26 between 9:00 and 11:00 am

Do any of these work for the rest of you? I'm thinking an hour call at the most?

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**From:** Dukes, E Franklin (Frank) (ed7k) [<mailto:ed7k@eservices.virginia.edu>]  
**Sent:** Tuesday, May 9, 2017 4:14 PM  
**To:** Kasi, Veronica <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>; Wolf, Kristen <[kwolf@pa.gov](mailto:kwolf@pa.gov)>; Cutrona, Jennifer <[Jennifer.Cutrona@csra.com](mailto:Jennifer.Cutrona@csra.com)>; Klenotic, Deborah <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>; DiNicola, Michelle <[mdinicola@pa.gov](mailto:mdinicola@pa.gov)>  
**Cc:** Power, Lucinda <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>; Hindin, Rebecca <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>; Jeffords, Hayley <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>  
**Subject:** Re: Agenda for Phase III Summit June 5

I would appreciate another opportunity to check in, yes.

regards,

Frank

Frank Dukes, Ph. D.  
Distinguished Institute Fellow  
Institute for Environmental Negotiation, University of Virginia  
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Mailing address: PO Box 400179, Charlottesville VA 22904-4179

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**From:** "Kasi, Veronica" <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>  
**Date:** Tuesday, May 9, 2017 at 3:52 PM  
**To:** "Wolf, Kristen" <[kwolf@pa.gov](mailto:kwolf@pa.gov)>, "Cutrona, Jennifer" <[Jennifer.Cutrona@csra.com](mailto:Jennifer.Cutrona@csra.com)>, "Klenotic, Deborah" <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>, E Dukes <[ed7k@eservices.virginia.edu](mailto:ed7k@eservices.virginia.edu)>, "DiNicola, Michelle" <[mdinicola@pa.gov](mailto:mdinicola@pa.gov)>  
**Cc:** "Power, Lucinda" <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>, "Hindin, Rebecca" <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>, "Jeffords, Hayley" <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>  
**Subject:** RE: Agenda for Phase III Summit June 5

Thank you all for getting this up and running. Also a big thank you to Frank for the presentation to the Steering Committee. Do we need to regroup and see where we are in a week or so? I am thinking the Secretary's presentation and mine might change some based on input received, but the overall plan still looks good. Maybe another conference call right around the registration deadline?

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Chesapeake Bay Program Office  
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---

**From:** Wolf, Kristen

**Sent:** Tuesday, May 9, 2017 9:00 AM

**To:** Cutrona, Jennifer <Jennifer.Cutrona@csra.com>; Klenotic, Deborah <dklenotic@pa.gov>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; DiNicola, Michelle <mdinicola@pa.gov>

**Cc:** Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Jeffords, Hayley <hjeffords@pa.gov>

**Subject:** RE: Agenda for Phase III Summit June 5

Jennifer—is there any way to remind people to read through all materials on the confirmation email they receive? I have a feeling people will just register up front, and not read all the good info on the Eventbrite invite. If possible, could the following text be added to the Eventbrite ticket confirmation email?

**Hi Kristen, your order confirmation is attached. In order to prepare for this meeting, it is recommended that you click on the link below and read through all of the materials provided.**  
**PA Phase III Watershed Improvement Plan Kickoff & Listening Session**

---

**From:** Cutrona, Jennifer [mailto:Jennifer.Cutrona@csra.com]

**Sent:** Monday, May 08, 2017 9:41 AM

**To:** Klenotic, Deborah <dklenotic@pa.gov>; Wolf, Kristen <kwolf@pa.gov>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; DiNicola, Michelle <mdinicola@pa.gov>

**Cc:** Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Jeffords, Hayley <hjeffords@pa.gov>

**Subject:** RE: Agenda for Phase III Summit June 5

Good Morning,

I have made the final edits that were requested. The event is now live and public so attendees can begin to register.

Here is the event URL for distribution:

<https://www.eventbrite.com/e/pa-phase-iii-watershed-improvement-plan-kickoff-listening-session-tickets-34072638178>

Please let me know if there is anything else that needs to be updated.

Jen

**Jennifer Cutrona**

Analyst

CSRA Inc.

3434 Washington Blvd., Arlington, VA 22201

T: 571-290-4371 | [Jennifer.Cutrona@csra.com](mailto:Jennifer.Cutrona@csra.com) | [www.csra.com](http://www.csra.com)

---

**From:** Klenotic, Deborah [mailto:dklenotic@pa.gov]

**Sent:** Monday, May 08, 2017 8:43 AM

**To:** Wolf, Kristen; Cutrona, Jennifer; Dukes, E Franklin (Frank) (ed7k); DiNicola, Michelle  
**Cc:** Power, Lucinda; Hindin, Rebecca; Kasi, Veronica; Jeffords, Hayley  
**Subject:** RE: Agenda for Phase III Summit June 5

Good title suggestion!

There's some duplicated text at the bottom:

## Pennsylvania Department of Environmental Protection

Organizer of Pennsylvania's Phase 3 Watershed Improvement Plan: Public Kickoff and Listening Session

### Pennsylvania Department of Environmental Protection

Organizer of Pennsylvania's Phase 3 Watershed Improvement Plan: Public Kickoff and Listening Session.

For information about this event, please contact Nicki Kasi, DEP Chesapeake Bay Program Office, at [vbkasi@pa.gov](mailto:vbkasi@pa.gov).

For information about the Open Space process, please contact Frank Dukes at [ed7k@virginia.edu](mailto:ed7k@virginia.edu).

Otherwise, good to go! Thanks very much, Jen.

Deb

**Deborah Klenotic, M.A.** | Deputy Communications Director  
Department of Environmental Protection

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<http://www.dep.pa.gov>

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---

**From:** Wolf, Kristen

**Sent:** Monday, May 8, 2017 8:36 AM

**To:** Cutrona, Jennifer <[Jennifer.Cutrona@csra.com](mailto:Jennifer.Cutrona@csra.com)>; Klenotic, Deborah <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>; Dukes, E Franklin (Frank) (ed7k) <[ed7k@eservices.virginia.edu](mailto:ed7k@eservices.virginia.edu)>; DiNicola, Michelle <[mdinicola@pa.gov](mailto:mdinicola@pa.gov)>

**Cc:** Power, Lucinda <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>; Hindin, Rebecca <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>; Kasi, Veronica <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>; Jeffords, Hayley <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>

**Subject:** RE: Agenda for Phase III Summit June 5

Good morning Jennifer—everything looks good. To solve the title issue, how about we shorten the title to, "PA Phase III Watershed Improvement Plan Kickoff & Listening Session" ? Then we can have the full spelled out title in the body of the text of the invite as it appears now.

Thanks

Kristen

---

**From:** Cutrona, Jennifer [<mailto:Jennifer.Cutrona@csra.com>]  
**Sent:** Friday, May 05, 2017 5:04 PM  
**To:** Wolf, Kristen <[kwolf@pa.gov](mailto:kwolf@pa.gov)>; Klenotic, Deborah <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>; Dukes, E Franklin (Frank) (ed7k) <[ed7k@eservices.virginia.edu](mailto:ed7k@eservices.virginia.edu)>; DiNicola, Michelle <[mdinicola@pa.gov](mailto:mdinicola@pa.gov)>  
**Cc:** Power, Lucinda <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>; Hindin, Rebecca <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>; Kasi, Veronica <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>; Jeffords, Hayley <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>  
**Subject:** RE: Agenda for Phase III Summit June 5

Hi—I just made the requested updates. The event is live but I have not switched it to “public” yet. You should be able to view through the previous link I sent.

Here is the URL, let me know if you cannot access:

<https://www.eventbrite.com/e/pennsylvanias-phase-3-watershed-improvement-plan-public-kickoff-and-listening-session-tickets-34072638178>

One thing that needs to be addressed before it is public: there is a character limit for the title. As the title currently is, it is 12 characters too long. If you click the event, you will see that it says “**Pennsylvania’s Phase 3 Watershed Improvement Plan: Public Kickoff and...**” (cuts off “Listening Session”). How do you want to this addressed? We will need to take part of the title out so it does exceed the character limit.

I have addressed all the other changes that Frank and Deborah sent. Please take another look and let me know if there *anything* else and I will change it. I think we can go live on Monday, if there are no or just a few more changes!

Jen

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---

**From:** Wolf, Kristen [<mailto:kwolf@pa.gov>]  
**Sent:** Friday, May 05, 2017 2:48 PM  
**To:** Cutrona, Jennifer; Klenotic, Deborah; Dukes, E Franklin (Frank) (ed7k); DiNicola, Michelle  
**Cc:** Power, Lucinda; Hindin, Rebecca; Kasi, Veronica; Jeffords, Hayley  
**Subject:** RE: Agenda for Phase III Summit June 5

Hi Jennifer—can you give us an update on this page? Have all edits been made and is it ready to go live? Thanks

Kristen

**Kristen Wolf** | Chesapeake Bay Program Coordinator  
Chesapeake Bay Program Office  
Department of Environmental Protection  
Rachel Carson State Office Building  
400 Market Street | Harrisburg, PA 17101  
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**From:** Klenotic, Deborah [mailto:dklenotic@pa.gov]  
**Sent:** Tuesday, May 02, 2017 11:47 AM  
**To:** Cutrona, Jennifer; Dukes, E Franklin (Frank) (ed7k); Wolf, Kristen; DiNicola, Michelle  
**Cc:** Power, Lucinda; Hindin, Rebecca; Kasi, Veronica; Jeffords, Hayley  
**Subject:** RE: Agenda for Phase III Summit June 5

Thanks for providing the link, Jen. I'd like to suggest a few editorial recommendations. Our goal is broad public consumption of this information. This page will be linked to in press releases, on the DEP web site, on DEP social media accounts, throwing the door wide open, wanting any Pennsylvanian at all to come to this page and register. Some basic editorial changes will help make this info more immediately clear to a broad public audience:

1. Top right corner: Let's omit the occluding "WIP" acronym and the roman numeral "III," which is too academic for public communication, and use something more open, like "Pennsylvania's Phase 3 Watershed Improvement Plan: Public Kickoff and Listening Session." (Nicki, are you intentionally not saying "Chesapeake Bay Watershed"?). Yes it's wordy, but it's all out in the open. Using internal acronyms that relatively few people know about can come across as obstructive.

2. In the event author line, just say, "by Pennsylvania Department of Environmental Protection." In terms of public communication purposes, DEP is the owner and leader of this event. Frank and team are facilitators. In the box at the bottom, we can say something like,

**Pennsylvania Department of Environmental Protection**

Organizer of ..... Listening Session

For more information about this event, contact Nicki Kasi, DEP Chesapeake Bay Program Office, at xxxxxxx.

For more information about the Open Space process, contact Frank Dukes at xxxxxxx.

3. Links for Additional Information

Learn more about Pennsylvania's work and progress on restoring the health of local waterways and the Chesapeake Bay Watershed at

<http://www.dep.pa.gov/Business/Water/Pennsylvania%e2%80%99s%20Chesapeake%20Bay%20Program%20Office/Pages/default.aspx>

EPA Chesapeake Bay Total Maximum Daily Load (TMDL): <https://www.epa.gov/chesapeake-bay-tmdl>

Learn more about Open Space: <http://www.openspaceworld.org/cgi/wiki.cgi?AboutOpenSpace>

It'd be better to use text links! Did you say EventBrite doesn't allow them?

What's the url that I can include in our next press release?

Thank you!

Deb

**Deborah Klenotic, M.A.** | Deputy Communications Director  
Department of Environmental Protection

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Cell: 717-649-9136  
<http://www.dep.pa.gov>

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---

**From:** Cutrona, Jennifer [<mailto:Jennifer.Cutrona@csra.com>]

**Sent:** Friday, April 28, 2017 3:05 PM

**To:** Dukes, E Franklin (Frank) (ed7k) <[ed7k@eservices.virginia.edu](mailto:ed7k@eservices.virginia.edu)>; Wolf, Kristen <[kwolf@pa.gov](mailto:kwolf@pa.gov)>

**Cc:** Power, Lucinda <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>; Hindin, Rebecca <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>; Kasi, Veronica <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>; Jeffords, Hayley <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>; Klenotic, Deborah <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>

**Subject:** RE: Agenda for Phase III Summit June 5

Hi—I just sent the EventBrite to each of you for review. Please note a few things as you review:

- The page is currently live, but it is PRIVATE so we can internally discuss and make changes. When it goes live, I will change it to a PUBLIC meeting.
- I was looking for different ways to add attachments to the EventBrite page, but it does not allow that feature. We may need to come up with another solution. For right now, I have included a note in the registration confirmation email that “additional information will be emailed to registered attendees within the week prior to the session.” Please let me know if this is the language you would like included, or something else.
- Please check the form for ANY changes you would like made, formatting, spacing, text size. Within EventBrite, there are not as many options as Word (ex: there is no underline available), but we can make other adjustments to draw the eye to specific sections. I also have to manually do tabs and spacing, so if anything is even slightly off, please let me know. I will do my best to make ANY changes you all want, please send me your comments!

I am also happy to do a WebEx so we can all look through the page and edit it together. Once we have this ready to go, I can make it live and you can promote!

Thank you,  
Jen

Jennifer Cutrona  
Analyst  
CSRA Inc.  
3434 Washington Blvd., Arlington, VA 22201  
T: 571-290-4371 | [Jennifer.Cutrona@csra.com](mailto:Jennifer.Cutrona@csra.com) | [www.csra.com](http://www.csra.com)

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**From:** Dukes, E Franklin (Frank) (ed7k) [<mailto:ed7k@eservices.virginia.edu>]

**Sent:** Thursday, April 27, 2017 10:37 AM

**To:** Wolf, Kristen; Cutrona, Jennifer

**Cc:** Power, Lucinda; Hindin, Rebecca; Kasi, Veronica; Jeffords, Hayley; Klenotic, Deborah

**Subject:** Re: Agenda for Phase III Summit June 5

Got it – just a note: the title on the EventBrite page is different: Pennsylvania Phase III Chesapeake Bay Watershed Improvement Plan Kickoff and Listening Session

regards,

Frank

Frank Dukes, Ph. D.  
Distinguished Institute Fellow  
Institute for Environmental Negotiation, University of Virginia  
*Empowering communities to create shared solutions*

434-924-2041

web: [ien.arch.virginia.edu](http://ien.arch.virginia.edu)

Physical address: 2015 Ivy Road (Dynamics Building), Rm. 421

Mailing address: PO Box 400179, Charlottesville VA 22904-4179

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**From:** "Wolf, Kristen" <[kwolf@pa.gov](mailto:kwolf@pa.gov)>  
**Date:** Wednesday, April 26, 2017 at 5:21 PM  
**To:** E Dukes <[ed7k@eservices.virginia.edu](mailto:ed7k@eservices.virginia.edu)>, "Cutrona, Jennifer" <[Jennifer.Cutrona@csra.com](mailto:Jennifer.Cutrona@csra.com)>  
**Cc:** "Power, Lucinda" <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>, "Hindin, Rebecca" <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>, "Kasi, Veronica" <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>, "Jeffords, Hayley" <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>, "Klenotic, Deborah" <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>  
**Subject:** RE: Agenda for Phase III Summit June 5

Good afternoon Frank and Jennifer—we have received approval to open up registration for the summit on June 5. Can you please use this version of the agenda (attached and watermarked draft)? Also, please hold off on posting the PPT I sent in an earlier email. Can we review the EventBrite notice prior to it going live?

Thanks very much--

**Kristen Wolf** | Chesapeake Bay Program Coordinator  
Chesapeake Bay Program Office  
Department of Environmental Protection  
Rachel Carson State Office Building  
400 Market Street | Harrisburg, PA 17101  
Phone: 717.772.1675 | Fax: 717.787.9549  
[www.dep.pa.gov](http://www.dep.pa.gov)

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**From:** Kasi, Veronica  
**Sent:** Friday, April 21, 2017 10:21 AM  
**To:** Dukes, E Franklin (Frank) (ed7k) <[ed7k@eservices.virginia.edu](mailto:ed7k@eservices.virginia.edu)>; Wolf, Kristen <[kwolf@pa.gov](mailto:kwolf@pa.gov)>; Jeffords, Hayley <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>; Klenotic, Deborah <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>  
**Cc:** Power, Lucinda <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>; Hindin, Rebecca <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>  
**Subject:** RE: DRAFT agenda for Phase III Summit June 5

Just following up with you. This looks like a go. I am going to run this up the chain of command today with the hopes of getting approval to share the more public version you also provided to us with the Steering Committee on May 8. Game plan is to also start the registration with the more public version next week. Will keep you posted. The steering committee agenda on May 8 calls for Frank to present this agenda around 1:30, but if you could be available from the start at 1:00 just in case things go more quickly that would be wonderful.

Veronica Kasi | Program Manager  
Chesapeake Bay Program Office  
P. O. Box 8555  
Department of Environmental Protection  
Rachel Carson State Office Building | Harrisburg PA 17105-8555  
Phone: 717.772.4053 | Fax: 717.787-9549  
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**From:** Dukes, E Franklin (Frank) (ed7k) [<mailto:ed7k@eservices.virginia.edu>]  
**Sent:** Wednesday, April 5, 2017 3:02 PM  
**To:** Kasi, Veronica <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>; Wolf, Kristen <[kwolf@pa.gov](mailto:kwolf@pa.gov)>; Jeffords, Hayley <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>; Klenotic, Deborah <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>  
**Cc:** Power, Lucinda <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>; Hindin, Rebecca <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>  
**Subject:** Re: DRAFT agenda for Phase III Summit June 5

Hi all - here is the next draft of the Kickoff, labeled draft 3.

regards,

Frank

---

**From:** "Kasi, Veronica" <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>  
**Date:** Monday, March 27, 2017 at 4:33 AM  
**To:** E Dukes <[ed7k@eservices.virginia.edu](mailto:ed7k@eservices.virginia.edu)>, "Wolf, Kristen" <[kwolf@pa.gov](mailto:kwolf@pa.gov)>, "Jeffords, Hayley" <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>, "Klenotic, Deborah" <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>  
**Cc:** "Power, Lucinda" <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>, "Hindin, Rebecca" <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>  
**Subject:** RE: DRAFT agenda for Phase III Summit June 5

See what you think...

Veronica Kasi | Program Manager  
Chesapeake Bay Program Office  
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Department of Environmental Protection  
Rachel Carson State Office Building | Harrisburg PA 17105-8555  
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**From:** Dukes, E Franklin (Frank) (ed7k) [<mailto:ed7k@eservices.virginia.edu>]  
**Sent:** Monday, March 20, 2017 3:12 PM  
**To:** Wolf, Kristen <[kwolf@pa.gov](mailto:kwolf@pa.gov)>; Jeffords, Hayley <[hjeffords@pa.gov](mailto:hjeffords@pa.gov)>; Kasi, Veronica <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>; Klenotic, Deborah <[dklenotic@pa.gov](mailto:dklenotic@pa.gov)>  
**Cc:** Power, Lucinda <[power.lucinda@epa.gov](mailto:power.lucinda@epa.gov)>; Hindin, Rebecca <[Hindin.Rebecca@epa.gov](mailto:Hindin.Rebecca@epa.gov)>  
**Subject:** DRAFT agenda for Phase III Summit June 5

Hi all – as promised, here is a draft agenda. This is a rough draft, so please review and come prepared to discuss and make suggestions at our call Thursday at 2 (call-in information forthcoming).

regards,

Frank

Frank Dukes, Ph. D.  
Distinguished Institute Fellow  
Institute for Environmental Negotiation, University of Virginia  
*Empowering communities to create shared solutions*

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Mailing address: PO Box 400179, Charlottesville VA 22904-4179

---

**From:** "Wolf, Kristen" <[kwolf@pa.gov](mailto:kwolf@pa.gov)>  
**Date:** Thursday, March 16, 2017 at 12:36 PM  
**To:** "ed7K@virginia.edu" <[ed7K@virginia.edu](mailto:ed7K@virginia.edu)>  
**Cc:** "Kasi, Veronica" <[vbkasi@pa.gov](mailto:vbkasi@pa.gov)>  
**Subject:** PA Contact Info--WIP Planning

Good afternoon Frank—thank you for suggesting the open space format for the June 5<sup>th</sup> meeting. We look forward to receiving the draft agenda you are pulling together and next week's follow up discussion. Below, please find names and contact info from our end, as well as Secretary details.

Nicki Kasi: [vbkasi@pa.gov](mailto:vbkasi@pa.gov)  
Kristen Wolf: [kwolf@pa.gov](mailto:kwolf@pa.gov)  
Hayley Jeffords: [hjeffords@pa.gov](mailto:hjeffords@pa.gov)  
Deb Klenotic: [dklenotic@pa.gov](mailto:dklenotic@pa.gov)

PA DEP Acting Secretary Patrick McDonnell:  
<http://www.dep.pa.gov/About/Pages/OfficeoftheSecretary.aspx>

PDA Secretary Russell

Redding: [http://www.agriculture.pa.gov/executive\\_offices/pages/russell-redding.aspx](http://www.agriculture.pa.gov/executive_offices/pages/russell-redding.aspx)

PA DCNR Secretary Cindy

Dunn: <http://www.dcnr.state.pa.us/discoverdcnr/ataglance/secretary/>

Please let me know if I can be of further assistance.

Regards,

**Kristen Wolf** | Chesapeake Bay Program Coordinator  
Chesapeake Bay Program Office  
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